**Example Role description for a children’s leader/helper**

*Please adapt for your context*

The volunteer should:

* Be a Christian, a member of the church and regularly attend services in addition to the Sundays when they are leading children’s groups
* Pray for the children and their co-workers
* Seek to get to know the children in their group – their names, likes, dislikes and family circumstances
* Create space for the children to talk, both formally and informally
* Communicate effectively with the children
* Be able to work well with other leaders
* Prepare and conduct a session relevant to the age and ability of the children in the group
* Be aware of any health and safety issues that may affect the group
* Undertake training relevant to the role
* Undertake child protection training every 5 years
* Read the parish’s child protection policy and know how to respond to, report and record any concerns they may about a child
* Read and implement any other PCC policies and guidelines relevant to their work with children
* Keep a register, contact details for the children and any consent forms required
* Regularly review their work with their co-workers and/or church leadership

*Diocese of Birmingham*